

VERY IMPORTANT:

TO AVOID BEING CHARGED FOR CANCELLED OR MISSED APPOINTMENTS

In order to provide all of our patients the best care possible in a timely fashion, it is essential that we keep missed appointments to a minimum. When appointments are cancelled or missed without adequate notice, we cannot offer that time to other patients who are eager to be seen. Unfortunately, the increasing frequency of cancelled or missed appointments without enough notice requires that we implement the following policy:

POLICY FOR CANCELLED/MISSED APPOINTMENTS

There is a \$25 missed appointment fee if you cancel or reschedule an appointment with less than 24-hour advance notice, or if you fail to arrive for your appointment. This fee is not billable to your insurance and is the patient's responsibility.

Please do not rely on our automated appointment reminder service as your only reminder to keep your scheduled appointment, as we cannot guarantee this service, or that the phone number provided is accurate or functional for this purpose. Please feel free to call at any point to confirm an appointment or to check on an upcoming date. The office phone number is (209) 525-3150.

Name of Patient: _____ DOB: _____

I have read and I understand the terms listed above in this policy.

Signature of Patient: _____ Date: _____

Signature of Parent or Guardian: _____ Date: _____

Christian R. Tolboe, DPM, AACFAS, CWS
David E. Paxton, DPM, AACFAS, MHA
Dallen S. Pope, DPM, AACFAS



1401 Spanos Ct., Ste. 104, Modesto, CA 95355 Phone: 209-525-3150 Fax: 888-491-3281

PATIENT INFORMATION:

Last Name: _____ First Name: _____ MI: _____ Male Female

DOB: _____ Age: _____ SSN: _____

Billing Address: _____ City: _____ State: _____ Zip: _____

Street Address: _____ City: _____ State: _____ Zip: _____

Home Phone: _____ Cell Phone: _____ Work Phone: _____

Email Address: _____ Preferred Phone: _____

Language Spoken: _____ Ethnicity: _____ Marital Status: M S D W

Employer: _____ Employer Address: _____

INSURANCE INFORMATION:

Primary: _____ ID: _____ Group #: _____

Subscriber Name: _____ DOB: _____ SSN: _____

Employer Name: _____ Phone: _____

Secondary: _____ ID: _____ Group #: _____

Subscriber Name: _____ DOB: _____ SSN: _____

Employer Name: _____ Phone: _____

MINOR PATIENT:

Parent or Legal Guardian Name: _____ DOB: _____

Mailing Address: _____

Responsible Party Name: _____ Phone Number: _____

EMERGENCY CONTACT:

Name: _____ DOB: _____ Relationship: _____

Home Phone: _____ Cell Phone: _____ Work Phone: _____

PLEASE READ AND SIGN: I authorize Dr. Christian R. Tolboe, Dr. David E. Paxton, or Dr. Dallen S. Pope to furnish my insurance company or Medicare all necessary information regarding my present injury or illness. I also authorize payment of medical benefits directly to Tolboe Foot & Ankle, Inc. for any medical supplies or services rendered. I understand that I am financially responsible for all services. I understand that late fees will occur if my account is not paid in a timely manner. I understand that my account will be sent to collections when it is 120 days past due. It is understood that any overpayment will be reimbursed to me promptly. I authorize Dr. Christian R. Tolboe, Dr. David E. Paxton, or Dr. Dallen S. Pope to perform an examination, create a plan of care regarding my present foot and/or ankle injury or illness, and treat said injury or illness. A copy of this authorization shall be considered as effective and valid as the original.

Signature of Patient: _____ Date: _____

Signature of Responsible Party/Legal Guardian: _____ Date: _____

PATIENT NAME: _____ **DATE:** _____

CHIEF COMPLAINT/PROBLEM AREA: _____

MEDICAL INFORMATION: Please circle and fill in blanks as necessary.

Current Weight: _____ lbs. Height: _____

Have you had any surgeries in your life? Yes No

Type of Surgery: _____ Year: _____ Dr: _____

Do You Smoke? Yes No Former

If YES, how often: _____ If FORMER, how recent: _____

Do you drink Alcohol? Yes No If YES, how often: _____

Do you use recreational drugs? Yes No If YES, what kind and how often: _____

Allergies to Medication (NAME AND REACTION): _____

Are you allergic to Topical Iodine? Yes No Are you allergic to Latex? Yes No

Current Medications - NAME, DOSAGE, AND FREQUENCY:

What local Pharmacy Do You Use? Name: _____ Street: _____

Primary Care Physician: _____ Phone: _____ Date of Last Visit: _____

MEDICAL HISTORY:

Have you ever been told by a physician that you have (Please Check):

- | | | | |
|---|--|---|---|
| <input type="checkbox"/> Diabetes | <input type="checkbox"/> Kidney Problems | <input type="checkbox"/> Rheumatic Fever | <input type="checkbox"/> Arthritis |
| <input type="checkbox"/> Gout | <input type="checkbox"/> Blood Clots/DVT | <input type="checkbox"/> Epilepsy | <input type="checkbox"/> Lung Problems |
| <input type="checkbox"/> Tuberculosis | <input type="checkbox"/> Stroke | <input type="checkbox"/> Heart Failure | <input type="checkbox"/> Anemia |
| <input type="checkbox"/> Depression/Anxiety | <input type="checkbox"/> Liver Problems | <input type="checkbox"/> Circulatory Problems | <input type="checkbox"/> Asthma |
| <input type="checkbox"/> Cancer | <input type="checkbox"/> Heart Attack | <input type="checkbox"/> High Blood Pressure | <input type="checkbox"/> Ulcers |
| <input type="checkbox"/> Bleeding Disorder | <input type="checkbox"/> Irregular Heartbeat | <input type="checkbox"/> Varicose Veins | <input type="checkbox"/> Heart Disease |
| <input type="checkbox"/> C. Diff Positive | <input type="checkbox"/> MRSA Positive | <input type="checkbox"/> Hypothyroidism | <input type="checkbox"/> High Cholesterol |
| <input type="checkbox"/> Fibromyalgia | <input type="checkbox"/> Other _____ | <input type="checkbox"/> <u>NONE</u> | <input type="checkbox"/> Dementia/Alzheimer's |

Are you subject to (Please Check):

- | | | | |
|---------------------------------------|--|---|---|
| <input type="checkbox"/> Chest Pain | <input type="checkbox"/> Back Pain | <input type="checkbox"/> Foot/Leg Cramps | <input type="checkbox"/> Difficulty Breathing/Shortness of Breath |
| <input type="checkbox"/> Burning Pain | <input type="checkbox"/> Foot Pain at Rest | <input type="checkbox"/> Swelling Of Legs | <input type="checkbox"/> <u>NONE</u> |

Do you have an immediate family history of (Please Check):

- | | | | | | |
|-----------------------------------|--|------------------------------------|---------------------------------|--|---|
| <input type="checkbox"/> Diabetes | <input type="checkbox"/> High Blood Pressure | <input type="checkbox"/> Arthritis | <input type="checkbox"/> Cancer | <input type="checkbox"/> Heart Disease | <input type="checkbox"/> <u>NONE</u> |
|-----------------------------------|--|------------------------------------|---------------------------------|--|---|

Patient Consent to Release Information

Name of Patient: _____ DOB: _____

(Please print)

I give permission to Tolboe Foot & Ankle, Inc. to contact me by using any of the following indicated methods for giving test results, discussing medical information, and/or confirming appointments.

Please mark all that apply:

- | | |
|---|--|
| <input type="checkbox"/> Mail | |
| <input type="checkbox"/> Phone call | May we leave a message? <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <input type="checkbox"/> Cellular Phone | May we leave a message? <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <input type="checkbox"/> E-mail | |

Please list all authorized individuals to whom we may release health information.

Name(s) and Relationship:

Signature of Patient: _____ Date: _____

Signature of Parent or Guardian: _____ Date: _____

DISCLOSURE OF PHYSICIAN OWNERSHIP

NOTICE TO PATIENTS

In the event you are scheduled for surgery at either Stanislaus Surgical Hospital, LLC., or Valley Surgery Center, LLC., you need to know and acknowledge the following:

1. Our physicians, Christian R. Tolboe, DPM, FACFAS, CWS, David E. Paxton, DPM, AACFAS, MHA, and Dallen S. Pope, DPM, AACFAS. are owners in Stanislaus Surgical Hospital, LLC., and/or Valley Surgery Center, LLC.
2. You have the right to choose the provider of your health care services. Therefore, you have the option to use a healthcare facility other than Stanislaus Surgical Hospital, LLC., or Valley Surgery Center, LLC.
3. You will not be treated differently by our physicians if you choose to obtain health care services at a facility other than Stanislaus Surgical Hospital, LLC., or Valley Surgery Center, LLC.

If you have any questions concerning this notice, please feel free to ask your physician or any representative of our office. We welcome you as a patient and value our relationship with you.

By signing this Disclosure of Physician Ownership, you acknowledge that you have read and understand the foregoing notice and hereby understand that your physician has an ownership interest in Stanislaus Surgical Hospital, LLC., and/or Valley Surgery Center, LLC.

Patient Printed Name: _____ DOB: _____

Signature of Patient or Parent/Guardian: _____ Date: _____